

RESUME

KOVVURI SOWJANYA LAKSHMI

Email: -sowjanyakovvuri96@gmailcom

Contact Number: 7330791790

CAREER OBJECTIVE:

All my possible efforts for accomplishing my goals, that allow me to use my technical Qualification and prove my ability while working in good environment. This will give me space to grow and enhance my potential so that I can contribute to the organization using my skills and qualification to the maximum possible level.

ACADEMIC CRITERIA:

- Have completed **MBA** from **Vundavalli Satyanarayana Murthy PG College** during the year 2018-2020.
- Have passed out **B.com** from **Acharya Nagarjuna University** during the year 2013-2016.
- Have passed out **Intermediate** from **Sri Nannaraju Junior College** during the year 2011-2013.
- Have passed out **SSC** from **Sri Satya Sai Residential School** in 2010 -2011.

TECHNICAL SKILLS:

- Tally
- Knowledge on M.S Office(Excel,Word,Powerpoint)

EXPERIENCE:

- ❖ Working on Accounts **VICTORY** Ware House, head office, Ravulapalem.
Software: Tally prime gold,
Role: Account Executive
Experience : 2Years

STRENGTHS:

- ★ Committed towards work
- ★ Adaptability
- ★ Good communication skills
- ★ Positive thinking

HOBBIES:

- ❖ Browsing Internet
- ❖ Listening to music
- ❖ Playing Games

PERSONAL DETAILS:

Father Name : K. Rama Koti Reddy
Nationality : Indian
Religion : Hindu
Date of Birth : 30-August-1996
Marital Status : Single
Linguistic Versatility : Telugu, English.
Permanent Address : 6-294/2, Behind Sri Satya Sai School,Ravulapalem,
Ravulapalem Mandal,East Godavari District
Andhra Pradesh PIN :533238

DECLARATION:-

I hereby declare that the above mentioned information is true to the best of my knowledge.

K. Sowjanya Lakshmi.