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Principal (FAC)

RAMACHANDRAPURAM
PIN : 533 255, E.G.Dt. (A.P.)

Minutes of Academic Council Meeting

Date: 26-09-2019

V.S.M. College (A) Academic Council Meeting is held at 10.00 AM on 26-09-2019 in the Conference Hall to discuss the following agenda.

Agenda:

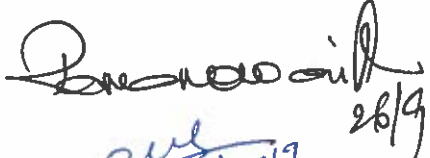
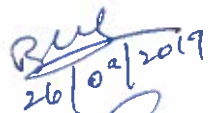

1. To ratify the resolutions made in the meetings of Board of Studies of all the departments of UG & PG held from..03-05-2019 TO 13-09-2019.
2. To approve the academic regulations and guidelines for UG and PG courses.
3. To approve the existing courses sanctioned strength.
4. To ratification of the action taken by the Principal in approving the UG & PG academic calendar for the academic year 2019-20 which is prepared and proposed by the Academic Calendar Sub-Committee, VSM College(A).
5. To consider & approve the existing including new courses of introduced during the year 2019-20.
6. To consider and ratify the resolutions of the Board of Studies in Computer Science held on 14-05-2019 pertaining to preparation of Course Structure and Syllabus for BCA.
7. To consider and ratify the minutes of the meeting constituted of the Undergraduate Board of Studies in B.Vocational in Commercial Aquaculture for preparing the syllabus and model papers as per guidelines of UGC held on 13-9-2019.
8. To approve & ratify the admissions made for I year degree courses during the year 2019-20.
9. Member Secretary place before the Academic Counsel for ratification of the action taken by the Principal in approving the minutes of the meeting of the Chairpersons of Postgraduate Board of Studies meeting held from 01-06-2019 to 21-08-2019 to discuss and adopt Choice Based Credit System (CBCS) for all Postgraduate Courses.

10. To consider the Grafting and Grace rules to be adopted and implemented to all UG, PG and PG Professional Courses (M.B.A., M.C.A.,) w.e.f. 2019-20 admitted batch.
11. To approve newly introduced Certificate Courses during the academic year 2019-20.
To approve change the name of the existing certificate course title "Tally".
12. To review the results of I to VI semester examinations held during the year 2018-2019.
13. To consider and approve the resolution to conduct Instant and Betterment examinations for Postgraduate Courses.
14. To consider and approve the resolution to conduct Re-Semester End Examinations shall be conducted to the students, who seek prior permission from the Principal to attend NCC//Sports activities.
15. To approve the list of paper setters and examiners of all subjects (UG and PG) recommended by the BOS of various subjects.
16. To consider and approve the three sets of Question Papers for each examination be kept ready.
17. To consider and approve the new Undergraduate and Postgraduate programmes including restructured courses proposed from the year 2020-21 and conversion of existing courses.
18. To ratify the proceedings of the principal relating to SMP cases booked in the Semester End Examinations held during the year 2018-2019.
19. The details of campus placements of the students for the academic year 2018-19 are placed before College Academic Council for kind consideration.
20. Discuss about scheme of Examination pattern from the academic year 2020-21.
21. To approve and ratify the IQAC action taken report for the academic year 2019-20 on Feedback on Curriculum obtained from stake holders.
22. Any other relevant item with the permission of chairperson.


**Resolutions of the Academic Council meeting held on 26-09-2019 for the
academic year 2019-2020.**

The Academic Council meeting was held on 26-09 2019 at Conference Hall. The following members were present in the meeting and made the following resolutions.








1. Nominees of the University

- a) Dr. K. Ramaneswari, Dept. of Zoology, ANUR 
b) Dr. B. KEZIA Rani, Dept. of Computer Science, ANUR 
a) Dr. N. Uday Bhaskar, Dept. of Management Studies, ANUR 

2. Experts from outside the college representing different fields

- a) Sri. K. Vivekananda Choudary
b) Dr. Alapati Srinivas 
c) Prof .D.L.Sastry
d) Sri R. Sudhakar

3. All Heads of the Departments

- a) Dr. D. Jeevana Sri 
b) Dr. V. Kanchana mala 
c) Dr. B. Bhavani 
d) Dr R. Srinivas 
e) Smt. N.L.N.Mallika 
f) Dr.K. Srinivasa Rao
g) Dr. N. Baby Nirmala 
h) Miss.P.Jagadeswari 

i) Sri B. Ajay Kumar



j) Sri M.V.V. Chowdary

k) Dr. V. Sudharsan



l) Sri B.Srinivasulu

m) Dr. S. Ramanjaneyulu

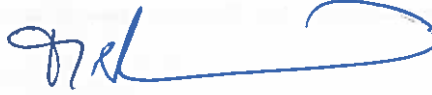


n) Sri. VSR Chowdary

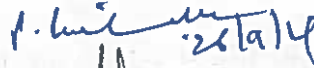


4. Teachers of the college representing different categories of teaching staff:

1) Sri M. Satish Babu



2) Sri P. Sai Babu



3) Smt. M. Pratyusha



4) Sri. Sri R. Bhaskar



5. Controller of Examinations – Nominated by the Principal

Sri B.V.V.Sagar



6. Members Secretary – Nominated by the Principal

Dr. B.Bhavani



Resolutions:

- 1) It is resolved to ratified and approve the minutes of the Undergraduate and Postgraduate Board of Studies for the academic year 2019-20 held from 03-05-2019 to 13-9-2019. The college Academic Council reviewed the Board of Studies proceedings.
- 2) Resolved to adopt the modified academic regulations approved in the Academic Council meeting during the year 2019-2020.
- 3) It is resolved to approve the existing courses with sanctioned strength (list - enclosed)
- 4) It is resolved to ratified the Undergraduate and Postgraduate Academic calendar for the academic year 2019-2020(Enclosed).

- 5) Ratified the following new Undergraduate Programmes to be introduced from the academic year 2019-20.
 - a) B.Vocational with Commercial Aqua Culture
 - b) Bachelor of Computer Applications
- 6) It is resolved to ratify the minutes of the meeting of the Undergraduate Board of Studies in BCA w.e.f. 2019-20.
- 7) It is resolved to ratify the syllabi, question paper pattern, course structure and panel of examiners I semester B.Vocational with Commercial Aquaculture w.e.f. 2019-20.
- 8) It is resolved to approve all the admissions made for I year degree courses for the academic year 2019-20. (List enclosed).
- 9) It is resolved to adopt/implement the Choice Based Credit System (CBCS) w.e.f. the present academic year 2019-20 for all Postgraduate Courses.
 - a) It is resolved that the examination system would be 75 marks for Semester end examination and 25 marks for internal assessment. The internal assessment evaluation would be follows:
 - Two written Mid Examinations should be conducted for fifteen marks each and the average of both written examinations will be awarded.
 - Five marks for Seminar/Assignment etc.,
 - Swachhata Activity
 - b) It is resolved to adopt the Question Paper structure as follows: Section – A and Section – B. The Section – A consists of four Questions, one Question from each unit of the syllabus with internal choice, A or B i.e. 4 X 15 = 60 Marks and Section – B consists of eight questions, from which any five Questions should be answered. Each Question carries three marks i.e. 5 X 3 = 15 Marks.
 - c) A minimum qualification for appointment of Internal Examiner/External Examiner is minimum 3 years of service for practical examinations.
 - d) Single valuation system is followed for PG courses.
 - e) The student is declared to have passed in a semester if he/she secures at least 50% in aggregate in all papers put together for all PG programmes.

The student shall be declared to have passed the Semester Examination unless he/she obtains not less than 40% marks in semester end examination (i.e. 30 out of 75 marks) and 40% marks in the aggregate of semester end examination and internal assessment put together (i.e. 40 out of 100 marks) for all PG programmes.

The student is declared to have passed in a practical subject if he/she secures at least 50% in aggregate (i.e. marks in continuous internal assessment and marks in semester-end examination taken together) in Practical / Project work/ Comprehensive viva-voce for all PG programmes.

10) It is resolved the the following Grafting and Grace rules be adopted and implemented to all UG, PG and PG Professional Courses (M.B.A., M.C.A.,) w.e.f. 2019-20 admitted batch.

- (i) 1% of the maximum marks (Excluding Practical Marks) of that Semester can be added for Graft by taking them from other theory subjects in which student got highest marks starting from highest to least.
- (ii) Also after above Grafting. 1% of the maximum marks be given for Grace if necessary for passing Theory Subjects.
- (iii) Graft/Grace marks shall be given to the students who can clear entire Semester with them.
- (iv) The student has to clear all Practicals/Projects/ for applying Grafting/Grace.
- (v) The students has to secure 75% of Min. Pass mark in failed subject in Semester end examinations to apply grafting and then Grace marks.

11) Resolved to approve the following new certificate courses from the academic year 2019-2020.

- Sukhata
- Solar Panel Assembling
- MS-Office.
- Medical Lab Technician (MLT),
- Instrumental methods of chemical Analysis
- Mushroom Culture
- Embroidery
- Fashion Technology

It is resolved change the existing name of the certificate course "Talley" as Tally with GST".

- 12) Reviewed and noted the results of I to VI semester Undergraduate examinations held during 2018-19.

13) It is resolved to conduct the Instant and Betterment examinations as per following norms:

Instant Examinations:

There is a provision for the students who appeared for their final year regular examinations and those who have failed in only one subject in III semester or one subject in IV semester or one subject in each III & IV Semester for 2 years course, those who have failed in only one subject in V semester or one subject in VI semester or one subject in each V & VI Semester for 3 years course are eligible for instant examination.

➤ *No revaluation/challenge valuation for Instant Examination.*

Betterment:

There is a provision for the students who appeared for their final year regular examinations and those who have failed in only one subject in III semester or one subject in IV semester or one subject in each III & IV Semester for 2 years course, those who have failed in only one subject in V semester or one subject in VI semester or one subject in each V & VI Semester for 3 years course are eligible for instant examination.

➤ *No revaluation/challenge valuation for betterment.*

14) It is resolved to conduct Semester End Examinations with immediate regular Semester End Examinations who seek prior permission from the Principal

- To NCC cadets, those are attending the RDC (Delhi)/YEP/Nau Sainik/Thal Sainik.
- To Sports students, those are attending to south zone level and higher level.

➤ *This resolution purely depends on Principal discretion.*

15) Resolved to ratify the list of paper setters and examiners recommended by the BOS of all courses.

16) It is resolved to maintain three question paper sets for each examination out of which one will be picked up by the Principal through lottery, only three hours before the commencement of the examination.

17) The Academic Council considered and approved the proposed following new Undergraduate and Postgraduate programmes from the year 2020-21

1. BBA (Digital Marketing)
2. BBA (Logistics) (Convert one section of BBA(EM))
3. B.Sc. (Computers, Statistics and Data Science)
4. B.Sc. (Artificial Intelligence & Robotics)
5. B.Vocational with Health Care & Nursing
6. B.Vocational with Agriculture
7. B.Vocational with Food Processing
8. B.Voc. Pharmaceutical
9. M.Sc. in Aquaculture
10. B.Com (Accounting & Taxation) (Convert one section of B.Com Computer Applications)
11. B.Com Business analytics

18) Ratified the proceedings of the Principal relating to SMP cases booked during the semester end examinations was held in the year 2018-2019 (Proceeding Enclosed).

19) The College Academic Council noted the placements of Academic year 2019-20 (Placements List Enclosed).

20) It is resolved to conduct examinations pattern 60:40 for Semester End Examinations and Continues Internal Assessment with effect from 2020-21 admitted batch.

21) It is resolved to ratify the action taken report of the IQAC coordinator Dr.N.Baby Nirmala on Feedback of Curriculum taken from the stake holders for the academic year 2019-20.

The Principal and the Chairman of College Academic Council expressed their sincere thanks to all the honourable members from Adikavi Nannaya University, Industries and all other members for attending the meeting and contributing their services in favour of academic growth of the Institution.



Principal & Chairman

Academic Council

V S M College (A): Ramachandrapuram