



VSM COLLEGE

(AUTONOMOUS)

Re-accredited by NAAC , NIRF 93rd Rank issued by MHRD
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)



Estd. 1966

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Minutes of Academic Council Meeting

Date : 19-09-2018

V.S.M. College (A) Academic Council Meeting is held at 11.00 AM on 19-09-2018 in the Conference Hall to discuss the following agenda.

Agenda:


1. To ratify the minutes of Board of Studies of all subjects held from 27.04.2018 to 03.05.2018, to consider and approve the new UG programmes to start from the academic year 2018-19.
2. **To approve the academic regulations and guidelines for adopting CBCS system.**
3. To consider and approve the revaluation system.
4. To approve the allotment of teaching hours per paper.
5. To consider and approve the question paper pattern.
6. To consider and approve the provide grace marks.
7. To consider and approve the regulations for SMP (Malpractice) cases and also to ratify the proceedings of the Principal relating to SMP cases booked in the Semester End Examinations held during the year 2017-18.
8. To review the results of I to VI Semester examinations held during 2017-18.
9. To consider and approve the creation of Question Bank for all subjects.
10. To consider and approve the three sets of Question papers for each examination be kept ready.
11. To approve the lists of paper setters and examiners of all subjects recommended by the BOS of various subjects.
12. To consider and approve the existing courses including new courses introduced during the year 2018-19.
13. To approve and ratify the admissions made for I year degree courses during the year 2018-19.

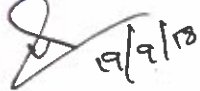
14. To approve and ratify the academic calendar and working days of the college for the year 2018-19.
15. To consider and approve the new UG courses including restructured courses proposed from the year 2019-20.
16. To consider and approve the status report on endowment prizes and also to establish gold medals for course toppers.
17. To approve newly introduced Certificate Courses/ Add-on Programmes during the academic year 2018-19.
18. The details of campus placements for the students of the academic year 2017-18 are placed before College Academic Council for kind consideration.
19. To approve the research policy. To ratify the Research Centre and Research guides recommended by AKNU, Rajamahendravaram.
20. To ratify the modified minutes of Economics Board of Studies.
21. To approve and ratify the IQAC action taken report for the academic year 2018-19 on Feedback on Curriculum obtained from stake holders.
22. Any other relevant item with the permission of chairperson.

Resolutions of the Academic Council meeting held on 19-09-2018 for the Academic year 2018-19.

The Academic Council meeting was held on 19-09-2018 at Conference Hall. The following members were present in the meeting and made the following resolutions.



1. Nominees of the University

- d) Dr. K. Ramaneswari, Dept. of Zoology, ANUR 
- e) Dr. B. Kezia Rani, Dept. of Computer Science, ANUR
- f) Dr. N. Uday Bhaskar, Dept. of Management Studies, ANUR

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2. Experts from outside the college representing different fields

- e) Sri K. Vivekananda Chowdary
- f) Dr. Alapati Srinivas
- g) Prof. D.L. Sastry
- h) Sri R. Sudhakar

3. All Heads of the Departments

- o) Dr. D. Jeevana Sri
- p) Dr. V. Kanchana mala
- q) Dr. B. Bhavani
- r) Dr. R. Srinivas
- s) Sri N.S.V. Kiran Kumar
- t) Dr. K. Srinivasa Rao
- u) Dr. N. Baby Nirmala
- v) Miss P. Jagadeeswari
- w) Sri B. Ajay Kumar















x) Sri M.V.V. Chowdary

M.V.V. Chowdary

y) Dr. V. Sudharsan

V. Sudharsan

z) Sri M. Narayana Rao

M. Narayana Rao

aa) Dr. S. Ramanjaneyulu

S. Ramanjaneyulu

bb) Sri. M.P. Rammohan Rao

M.P. Rammohan Rao

4. Teachers of the college representing different categories of teaching staff

e) Sri K. Nageswara Rao

K. Nageswara Rao

f) Sri Ch. Srinivas

Ch. Srinivas

g) Sri K.V.V. S. Chowdary

K.V.V. S. Chowdary

h) Sri R. Nageswara Rao

R. Nageswara Rao

5. Controller of Examinations – Nominated by the Principal

Lt.Cdr.Dr .K. Srinivasa Rao

K. Srinivasa Rao

6. Members Secretary – Nominated by the Principal

Lt. Cdr. Dr. K. Srinivasa Rao

K. Srinivasa Rao

Resolutions:

1. Ratified the resolutions made in the Board of Studies meetings of all subjects for the academic year 2018-19 held from 27.04.2018 to 03.05.2018. The College Academic Council review the Board of Studies proceedings of New Programmes B.Sc.(Botany, Zoology and Chemistry)EM, Bachelor of Business Administration, B.Sc.(Aquaculture Technology, Zoology, Chemistry)EM (Restructured Course) and approve the same implementation from the academic year 2018-19.
2. Resolved to continue the academic regulations approved in the Academic Council meeting during the year 2015-16. Also resolved that the guidelines and course structure recommended by APCHE, Hyderabad and Adikavi Nannaya University, Rajamahendravaram are to be followed. In addition to them the following modifications are also adopted.

- a) It is resolved to continue the Choice Based Credit System (CBCS) for all the I, II and III year degree courses which was adopted from the academic year 2015-16.

- (b) Resolved to have 25:75 for internal and external examinations. Two written mid examinations are to be conducted for 15 marks each. Average of two mid tests are taken. Out of 25 internal assessment marks 15 marks are given from mid tests average, 5 marks are given for assignment and remaining 5 marks are allotted from seminar/quiz / book review etc . There shall be no minimum in respect of internal assessment.
 - (c) The course structure, allocations of credits to various subjects as recommended by the Heads of departments in College academic regulations are approved.
 - (d) Approved the credits allotted to extra and co-curricular activities (List enclosed). It is also resolved by the Academic Council that if a student missed writing the mid examination by taking special permission from Principal for participating NCC/NSS/ Sports/Cultural activities, he or she will be permitted to write the mid examination separately.
 - (e) The codes given for various subjects of all courses are approved.
 - (f) Resolved not to conduct supplementary examinations on regular basis, however the Advanced Supplementary Examinations are conducted for theory papers only to III year regular students, i.e. for those who appeared for VI Semester examinations. A student can apply for Advanced Supplementary Examinations for any number of theory papers in V and VI Semesters with the following conditions at the time of applying for Advanced Supplementary Examinations.
 - i. The student ought to have passed all the subjects/papers in the I year Degree i.e. in I and II Semesters.
 - ii. The student may be failed or absent in a maximum of one paper in each semester during the II year Degree examinations i.e. during III and IV semesters.
 - (g) Resolved that minimum pass for semester end paper is 35% marks (i.e.26 out of 75 marks) and 40% marks in the aggregate of semester end examination and internal assessment put together in each of the subjects (i.e. 40 out of 100 marks), 40% marks in practical examination (in subjects with practical).
 - (h) It is also resolved that practical examinations shall be conducted at the end of each semester. The odd semester practical examinations are to be conducted with both internal examiners. The even semester practical examinations (year end) are to be conducted by two examiners, one internal and one external and shall never be conducted by both internal examiners.
3. Resolved to approve the following decisions taken regarding revaluation system in the Heads of the departments meeting held on 31-12-2015.
- (a) Approved to consider revaluation for each semester end theory examinations only and it is not applicable to practical examinations.

- (b) A student can apply for revaluation in any number of theory papers.
 - (c) To consider the highest marks after revaluation, if the variation is below or equal to 20 percent.
 - (d) To consider 20% deviation in revaluation for the first valuation. If it exceeds 20% variation, there will be third valuation. In all the three valuations, the average of nearest two valuations is considered as final marks.
 - (e) Resolved to issue marks memorandum after the publication of results, irrespective of revaluation process.
4. Resolved to approve the teaching hours per each theory and practical paper as follows.
- (a) Approved each theory paper is of 100 marks (75 external and 25 Internal) and practical paper is of 50 marks (no internals).
 - (b) Approved that for Science stream the teaching work load per week for semesters I to IV is 4 hours per paper and for V & VI Semesters 3 hours per paper for theory and 2 hours for all laboratory (practical) work. However for Mathematics subject the teaching work load is 6 hours per week for I to IV Semesters and 5 hours for V and VI Semester papers. For Arts and Commerce subjects the teaching hours is 5 hours per each paper and for Languages the teaching work load per week is 4 hours per each paper for all Semesters
 - (c) The duration of the examination for each theory paper is 3.00 hrs.
 - (d) The duration of each practical examination is 3 hrs with 50 marks, which are to be distributed as 30 marks for experiment 10 marks for viva and 10 marks for record.
 - (e) For all Foundation Courses and skill based courses the work load is 2 hours per week.
5. Resolved to approve the following existing question paper pattern for all the papers of semester end examinations. The question paper consists of two sections namely Section-A and Section-B.

Model question Paper for all theory papers

Time : 3 hrs

Max marks : 75

Section-A (Short answer type)

Answer any FIVE out of 8 questions from all units (I to V) Marks: 5 x5 = 25

(At least one question should be set from each unit.)

Section- B (Essay type)

Answer any FIVE out of 8 questions from all units (I to V) Marks :5x10 = 50

(At least one question should be set from each unit.)

6. Ratified the decisions taken by Results Review Committee regarding grace marks.
 - (a) Resolved to give moderation if the pass percentage is below 60 % in a subject.
 - (b) Resolved to give maximum of 5 marks as moderation.
 - (c) Resolved to give moderation who failed in one or two subjects in a semester. The moderation is given to the candidates only who will pass all subjects by adding maximum of 5 marks.
 - (d) Resolved that the moderation is applicable to regular students only. It is not applicable to the supplementary students in any subject.
7. Approved the regulations of SMP cases (enclosed). Also ratified the proceedings of the Principal dated 24-05-2017 relating to SMP cases booked during the semester end examinations held in the year 2017-18
8. Reviewed and noted the results of I to VI semester examinations held during 2017-18.
9. The proposals for creating the Question Bank for all subjects for UG programmes is approved.
10. It is resolved to set three question papers for each examination out of which one will be picked up by the Principal or his nominee at the time of examination.
11. Ratified the lists of paper setters and examiners recommended by the BOS of all the subjects.
12. The existing courses with sanctioned strength are approved (list enclosed) and ratify the new programmes i.e., 1. B.Sc. Botany, Zoology, Chemistry(EM), 2. Bachelor of Business Administration and restructured course B.Sc.(Aquaculture Technology, Zoology, Chemistry) EM introduced the year 2018-19.
13. It is resolved to approve all the admissions made for I year degree courses for the academic year 2018-19. (List enclosed)

14. The academic calendar and working days of the college for the academic year 2018-19 is approved.
15. The Academic Council considered and approved the proposed following new UG courses for the year 2019-20.
 1. B.Sc Mathematics, Chemistry, Comp. Science
 2. Bachelor of Business Administration 2nd section
 3. Bachelor of Computer Applications

Four year Degree Courses

1. B.Sc. B.Ed.,
2. B.A. B.Ed.,
3. B.Com. B.Ed.,

Restructured Courses

1. B.Sc. Mathematics, Computers, Cloud Computing
2. B.Com Marketing, e-commerce, Digital Marketing
3. B.Voc _Degree_ Programme – Commercial Aqua culture
4. B.Voc _Degree_ Programme - Nursing

16. Considered and approved the present endowment prizes. Besides these prizes, the Academic council recommended to offer Gold and Silver medals to the toppers i.e. who secured highest CGPA (I and II Positions) for both Science and Arts & Commerce Streams.

1. Gold medal – I Position
2. Silver medal – II Position

Resolved that the gold medals and overall rank shall be awarded on the basis of CGPA affecting award of degree. In case of equality of CGPA, the SGPA of previous semester and then preceding semesters will be considered.

17. Resolved to introduce the following new certificate courses and Add-on Programmes from the academic year 2018-19.

Certificate Courses:

1. SARASA offered by Department of Sanskrit
2. Electrical Wiring offered by Department of Physics.
3. Desktop Publishing offered by Department of Computer Science
4. Beautician Course offered by Women Empowerment Cell.
5. Tally ERP9 offered by Department of Commerce and Management.

Add-on Courses:

1. Functional English offered by Department of English
2. Latex offered by Department of Mathematics
3. UNICODE offered by Department of Telugu

18. The College Academic Council noted the placements of Academic year 2017-18.
19. a) Approved the modified Research Policy of the College.
b) Approved the Research Centre recognised by AKNU, Rajamahendravaram.
c) Ratified the Guide ship of the following Lecturers recognised by AKNU, Rajamahendravaram.
1. Dr. N. Baby Nirmala, HoD, Dept. of Chemistry
 2. Dr. K. Srinivasa Rao, HoD, Dept. of Physics
20. Approved the modified minutes of Economics Board of Studies Meeting.
21. It is resolved to ratify the action taken report of the IQAC coordinator Dr. N.Baby Nirmala on Feedback of Curriculum taken from the stake holders for the academic year 2018-19.

The Principal and the Chairman of College Academic Council expressed his sincere thanks to all honourable members from Adikavi Nannaya University, Industries and all other members for attending the meeting and contributing for academic growth of the Institution.


Principal & Chairman
Academic Council
V S M College (A):Ramachandrapuram

