



VSM COLLEGE

(AUTONOMOUS)

Re-accredited by NAAC, NIRF 93rd Rank issued by MHRD
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

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Estd. 1966

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Minutes of Academic Council Meeting

Date : 03-07-2017

V.S.M. College (A) Academic Council Meeting is held at 10.00 AM on 03-07-2017 in the Conference Hall to discuss the following agenda.

Agenda:

1. To ratify the resolutions made in the meetings of Board of Studies of all the departments held from 12-06-201 to 17-06-2017.
2. To approve the academic regulations and guidelines for adopting CBCS system.
3. To consider and approve the revaluation system.
4. To approve the allotment of teaching hours per paper.
5. To consider and approve the question paper pattern.
6. To consider and approve the provide grace marks.
7. To consider and approve the regulations for SMP (Malpractice) cases and also to ratify the proceedings of the Principal relating to SMP cases booked in the Semester End Examinations held during the year 2016-17.
8. To approve the results of I to IV semester examinations held during 2016-17.
9. To approve the lists of paper setters and examiners of all subjects recommended by the BOS of various subjects.
10. To consider and approve the existing courses including new courses introduced during the year 2016-17.
11. To approve the admissions made for I year degree courses during the year 2017-18.
12. To approve the academic calendar and working days of the college for the year 2017-18.
13. To consider and approve the new UG courses including restructured courses proposed from the year 2018-19.
14. To consider and approve the status report on endowment prizes and also to establish gold medals for course toppers.
15. To approve newly introduced Certificate Courses/Add-on programmes during the academic year 2017-18.
16. To approve and ratify the IQAC action taken report for the academic year 2017-18 on Feedback on Curriculum obtained from stake holders.
17. Any other relevant item with the permission of chairperson

Resolutions of the Academic Council meeting held on 03-07-2017 for the Academic year 2017-18.

The Academic Council meeting was held on 03-07-2017 at Conference Hall. The following members were present in the meeting and made the following resolutions.

1. Nominees of the University

a) Prof. S. Teki

Telapuri Sankar 3/7/17

b) Dr.D. Kalyani

D. Kalyani 3/7/17

c) Dr. C. Ravi

C. Ravi 3/7/17

2. Experts from outside the college representing different fields

a) Prof I. Dosagiri Rao

b) Dr. Alapati Srinivas

Alapati Srinivas 3/7/17

c) Dr. S.S.V.V. Satyanarayana Murthy

d) Sri R. Sudhakar

3. All Heads of the Departemts

a) Dr. D. Jeevana Sri

D. Jeevana Sri

b) Dr. V. Kanchana mala

V. Kanchana mala

c) Smt. B. Bhavani

B. Bhavani

d) Sri R. Srinivas

R. Srinivas

e) Sri N.S.V. Kiran Kumar

N.S.V. Kiran Kumar

f) Dr. K. Srinivasa Rao

K. Srinivasa Rao

g) Dr. N. Baby Nirmala

N. Baby Nirmala

h) Sri Gani Raju



i) Sri B. Ajay Kumar



j) Sri M.V.V. Chowdary



k) Dr. V. Sudharsan



l) Sri M. Narayana Rao



m) Dr. S. Ramanjaneyulu



n) Sri. P. Ram Babu



4. Teachers of the college representing different categories of teaching staff

a) Sri R. Nageswara Rao



b) Sri V. Srinivas



c) Sri K.V.V. Choudary



d) Sri K. Nageswara Rao



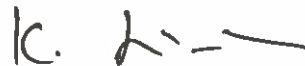
5. Controller of Examinations – Nominated by the Principal

Lt.Cdr.Dr .K. Srinivasa Rao



6. Members Secretary – Nominated by the Principal

Lt. Cdr. Dr. K. Srinivasa Rao



Resolutions:

1. Ratified the resolutions made in the Board of Studies meetings of all departments for the academic year 2017-18 held from 12-06-2017 to 17-06-2017.
2. Resolved to continue the academic regulations approved in the Academic Council meeting during the year 2015-16. Also resolved that the guidelines and course structure (copies enclosed) recommended by APCHE, Hyderabad and Adikavi Nannayya University, Rajamahendravaram are to be followed. In addition to them the following modifications are also adopted.
 - (a) It is resolved to continue the Choice Based Credit System (CBCS) for all the I, II and III year degree courses which was adopted from the academic year 2015-16.

- (b) Resolved to have 25:75 for internal and external examinations. Two written mid examinations are to be conducted for 15 marks each. Average of two mid tests are taken. Out of 25 internal assessment marks 15 marks are given from mid tests average, 5 marks are given for assignment and remaining 5 marks are allotted from seminar/quiz / book review etc . There shall be no minimum in respect of internal assessment.
 - (c) The course structure, allocations of credits to various subjects as recommended by the Heads of departments in College academic regulations are approved.
 - (d) Approved the credits allotted to extra and co-curricular activities (List enclosed). It is also resolved by the Academic Council that if a student missed writing the mid examination by taking special permission from Principal for participating NCC/NSS/ Sports/Cultural activities, he or she will be permitted to write the mid examination separately.
 - (e) The codes given for various subjects of all courses are approved.
 - (f) Resolved not to conduct supplementary examinations on regular basis, however the Advanced Supplementary Examinations are conducted for theory papers only to III year regular students, i.e. for those who appeared for VI Semester examinations. A student can apply for Advanced Supplementary Examinations for any number of theory papers in V and VI Semesters with the following conditions at the time of applying for Advanced Supplementary Examinations.
 - i. The student ought to have passed all the subjects/papers in the I year Degree i.e. in I and II Semesters.
 - ii. The student may be failed or absent in a maximum of one paper in each semester during the II year Degree examinations i.e. during III and IV Semesters.
 - (g) Resolved that minimum pass for semester end paper is 35% marks (i.e.26 out of 75 marks) and 40% marks in the aggregate of semester end examination and internal assessment put together in each of the subjects (i.e. 40 out of 100 marks), 40% marks in practical examination (in subjects with practical).
 - (h) It is also resolved that practical examinations shall be conducted at the end of each semester. The odd semester practical examinations are to be conducted with both internal examiners. The even semester practical examinations (year end) are to be conducted by two examiners, one internal and one external and shall never be conducted by both internal examiners.
3. Resolved to approve the following decisions taken regarding revaluation system in the Heads of the departments meeting held on 31-12-2015.
- (a) Approved to consider revaluation for each semester end theory examinations only. And it is not applicable to practical examinations.
 - (b) A student can apply for revaluation in any number of theory papers.
 - (c) To consider the highest marks after revaluation, if the variation is below of equal to 20 percent.

- (d) To consider 20 per cent deviation in revaluation for the first valuation. If it exceeds 20% variation, there will be third valuation. In all the three valuations, the average of nearest two valuations are consider as final marks.
- (e) Resolved to issue marks memorandum after the publication of results, not relating to revaluation process.
4. Resolved to approve the teaching hours per each theory and practical paper as follows.
- (a) Approved each theory paper is of 100 marks (75 external and 25 Internal) and practical paper is of 50 marks (no internals).
- (b) Approved that for Science stream the teaching work load per week for semesters I to IV is 4 hours per paper and for V & VI Semesters 3 hours per paper for theory and 2 hours for all laboratory (practical) work. However for Mathematics subject the teaching work load is 6 hours per week for I to IV Semesters and 5 hours for V and VI Semester papers. For Arts and Commerce subjects the teaching hours is 5 hours per each paper and for Languages the teaching work load per week is 4 hours per each paper for all Semesters
- (c) The duration of the examination for each theory paper is 3.00 hrs.
- (d) The duration of each practical examination is 3 hrs with 50 marks, which are to be distributed as 30 marks for experiment 10 marks for viva and 10 marks for record.
- (e) For all Foundation Courses the work load is 2 hours per week.
5. Resolved to approve the following existing question paper pattern for all the papers of semester end examinations. The question paper consists of two sections namely Section-A and Section-B.

Model question Paper for all theory papers

Time : 3 hrs

Max marks : 75

Section-A (Short answer type)

**Answer any FIVE out of 8 questions from all units (I to V) Marks: 5 x5 = 25
(At least one question should be set from each unit.)**

Section- B (Essay type)

**Answer any FIVE out of 8 questions from all units (I to V) Marks :5x10 = 50
(At least one question should be set from each unit.)**

6. Ratified the decisions taken by Results Review Committee regarding grace marks.

- (a) Resolved to give moderation if the pass percentage is below 60 % in a subject.
 - (b) Resolved to give maximum of 5 marks as moderation.
 - (c) Resolved to give moderation who failed in one or two subjects in a semester. The moderation is given to the candidates only who will pass all subjects by adding maximum of 5 marks.
 - (d) Resolved that the moderation is applicable to regular students only. It is not applicable to the supplementary students in any subject.
7. Approved the regulations of SMP cases (enclosed). Also ratified the proceedings of the Principal dated 24-05-2017 relating to SMP cases booked during the semester end examinations held in the year 2016-17.
 8. Approved the results of I to IV semester examinations held during 2016-17.
 9. Ratified the lists of paper setters and examiners recommended by the BOS of all the subjects.
 10. The existing courses with sanctioned strength are approved (list enclosed). The additional sections introduced during the year 2016-17 (1.BSc Mathematics, Physics, Computer science(EM), 2.BCom Computer Applications (EM) and 3.Conversion of BSc Mathematics, Physics, Chemistry (TM) to BSc Mathematics, Physics, Chemistry (EM) with sanctioned strength are approved.
 11. It is resolved to approve all the admissions made for I year degree courses for the academic year 2017-18.
 12. The academic calendar and working days of the college for the academic year 2017-18 is approved.
 13. The Academic Council considered and approved the proposed following new UG courses for the year 2018-19.
 - 1.BSc Botany, Zoology, Chemistry,(EM) 2. BSc Mathematics, Chemistry, Comp. Science, 3. Bachelor of Business Management/Administration, 4. Bachelor of Computer Applications. Four year degree courses 1B.Sc. B.Ed., 2. B.A. B.Ed., 3. B.Com. B.Ed., and Restructured Courses 1. B.Sc. Mathematics, Computers, Cloud Computing 2. B.Com. Marketing, e-commerce,Digital Marketing 3. B.Sc. Chemistry, Zoology and Aquaculture Technology)
 14. Considered and approved the present endowment prizes. Besides these prizes, the Academic council recommended to offer Gold and Silver medals to the toppers i.e. who secured highest CGPA (I and II Positions) for both Science and Arts & Commerce Streams.
 1. Gold medal – I Position
 2. Silver medal – II Position
 Resolved that the gold medals and overall rank shall be awarded on the basis of CGPA affecting award of degree. In case of equality of CGPA, the SGPA of previous semester and then preceding semesters will be considered.

15. Resolved to introduce the following new certificate courses from the academic year 2017-18.

1. Solar Panel Assembling
2. MS- Office
3. Medical Lab Technician (MLT)
4. Tally
5. Electrical wirings and plumbing
6. DTP
7. Instrumental methods of Chemical Analysis
8. Mushroom Culture
9. Beautician course
10. Embroidery
11. SUGUMA (Certificate Course) offered by Department of Sanskrit
12. Improvement of Vocabulary and Writing Skills.(Add-on Course) offered by Department of English.

16. It is resolved to ratify the action taken report of the IQAC coordinator Sri B.V.V.Sagar on Feedback of Curriculum taken from the stake holders for the academic year 2017-18.



**Principal & Chairman
Academic Council
V S M College (A):Ramachandrapuram**